



**Board of Supervisors
Meeting Minutes
February 14, 2020**

Board Members Present:

Richard Jones, President
Belinda Ross, Vice President
Belva Hartsfield, Secretary-Treasurer
Jemmie Hageon, Secretary Pro Tem

Board Members Not Present:

Daryl Hart, Supervisor

ANRA Staff:

Kelley Holcomb, General Manager
Chris Key, Operations Division Manager
Alexis Hudspeth, Administration Division Manager

Guests:

Gary Ford (Axley Rode)

1. Call to Order: Mr. Richard Jones called the meeting to order at 4:00 PM.
2. Confirm Quorum: Mr. Jones declared a quorum present and Mr. Hageon gave the invocation.
3. Consider and Approval of the minutes from the August 29, 2019 meeting: Mr. Hageon motioned to approve the minutes as presented, with a second by Mrs. Hartsfield. All members voted in favor and the minutes were approved.
4. Consideration and Approval of Financials: Mr. Kelley Holcomb presented the financial statements to the Board. Mr. Hageon motioned to approve the financial statements as presented with a second from Mrs. Hartsfield. All members voted in favor and the minutes were approved.
5. Consideration and Approval of the FY 2019 Financial Audit: Mr. Kelley Holcomb introduced our guest, Mr. Gary Ford the partner from Axley and Rode who were engaged to complete the District's audit. Mr. Ford presented copies of the letter of opinion and FY 2019 Financial Audit to the Board. Mr. Ford informed the Board that

there were no issues with any financial data or with internal controls. Mr. Ford commented on how well the Angelina & Neches River Authority had been handling the District's business and that he felt confident with the present operations. Mr. Hageon motions to approve the FY 2019 Financial Audit as presented with a second from Mrs. Hartsfield. All members voted in favor and the Audit was approved. Upon approval Mr. Ford took some time to speak to the Board letting them know of his support of their purpose and how they are doing very well. He also informed them he does quite a few water districts and that he was proud to see the Board working so hard to provide clean water at a reasonably low cost. Mr. Gary Ford made an exit from the meeting at 4:33PM.

6. Consideration and Possible Approval of Customer Requests

- a. District Cost Share for sewer tap at 2987 FM2251: Mr. Chris Key presented the consideration for direct cost share for a sewer tap at the address listed above. Mr. Key explained that the cost was much higher than normal due to the distance from the closest sewer access point. There was discussion about the situation in which Mr. Jones stated essentially the cost is what the cost is in order to provide clean healthy water and sewer services. Mrs. Hartsfield discusses how days were when she was growing up and not so long ago when clean water and functional utilities were hard to come by. Mr. Jones asked what the current cost share was to this customer. Mr. Key stated the customer had received a cost share of \$2,500 and the 10% district fee had been waived. Mrs. Hartsfield motioned that the Board approve the \$2,500 district cost share for sewer tap at 2987 FM 2251 as presented by ANRA, Mr. Haegon seconded. All members voted in favor and the agenda item was approved as presented.
- b. Annexation Request for property located at 653 Jackson Road: Mr. Key presented the request for the property located at 653 Jackson Road to be annexed into the District's territory. The property is located immediately south of the District's territory boundary and has requested to be annexed into the District's territory so they can receive water and sewer service. Mr. Hageon motioned to approve the annexation request for the property located at 653 Jackson Road as presented, Mrs. Hartsfield seconded. All members voted in favor and the agenda item was approved.

7. Consideration and Approval of an Order Calling a Supervisor Election May 2, 2020: Mr. Jones and Mr. Holcomb jointly spoke to the Board in regards to the elections and how they work. They also stated that they wanted to have representation from everyone, including those members of Rivercrest. Mrs. Hartsfield motioned to approve the Order calling a Supervisor Election on May 2, 2020 as presented with a second from Mr. Hageon. All members voted in favor and the agenda item was approved as presented.

8. Discussion regarding Cost Sharing on Water and Sewer taps: Mr. Holcomb stated that increased water and sewer taps costs are becoming more prevalent. He indicated that it would be best for the District to consider implementing policies so when these issues

arise, there are provisions in place to handle them and the Board does not have to make a decision for every new tap that walks through the door. During several minutes of question and discussions, all attending members and staff agreed that it was time to create and implement policies for these situations. No motion was made on this topic at this time, just discussion. ANRA staff was asked to conduct more research and present a policy for the Board to review.


9. Discussion regarding renovation to the District Office: Mr. Jones began the conversation regarding the renovations needed for the ACF office. He mentioned that it is very long overdue and is something that should be done soon. A renovation would make the office more inviting to the public and it would be beneficial if the Board ever decided to reopen the office. With the office now having no lien on it, Mr. Jones expressed he could not see a better time to begin the task. He asked to reactivate the renovation committee, consisting of Mrs. Hartsfield and Mrs. Ross, and asked they both begin looking and preparing to do something this winter. Mr. Holcomb expressed his sincere agreement and excitement as they go towards this next chapter. No motion was made on this topic, just discussion.

10. Closure of Business:

Mr. Jones closed the meeting at 5:33 PM.

APPROVED THIS 23 DAY OF March, 2020.

ATTEST:


Richard Jones, President


Belva Hartsfield, Secretary-Treasurer