



**Board of Supervisors  
Meeting Minutes  
April 19, 2021**

Board Members Present:

Richard Jones, President  
Belinda Ross, Vice President  
Jemmie Hageon, Secretary Pro Tem

Board Members Not Present:

Belva Hartsfield, Secretary-Treasurer

ANRA Staff:

Kelley Holcomb, General Manager  
Chris Key, Operations Division Manager  
Kimberly Wagner, Communications Director  
Alexis Hudspeth, Administration Division Manager

Guests:

N/A

1. Call to Order and Invocation: Mr. Richard Jones called the meeting to order at 5:35 p.m. Mrs. Belinda Ross gave the invocation on the request of Mr. Jones.
2. Confirm Quorum: Mr. Jones declared a quorum present.
3. Public Comment: No members of the public were present.
4. Consideration and Approval of the minutes from the January 21, 2021 meeting: Mr. Jones introduced the agenda item and asked if there were any questions or discussion. There were no questions or discussion.

Mrs. Ross made a motion to approve the minutes as presented. Mr. Hageon seconded the motion. All were in favor and the motion passed.

5. Consideration and Approval of Quarterly Financials: Mrs. Alexis Hudspeth provided a summary of the Quarterly Financials.

Mr. Holcomb stated that the Quarterly Investment Report would be presented in for approval in the next board packet. There were no questions.

Mrs. Ross made a motion to approve the Quarterly Financials. Mrs. Hageon seconded the motion. All were in favor and the motion passed.

6. Consideration and Approval of a Utility Commitment Agreement for the Redland Estates Subdivision: Mr. Chris Key presented visuals for the subdivision plat. Mr. Jones inquired if a pump station would be required to be installed and Mr. Key stated that no pump station would be required.

Mr. Holcomb stated that the subdivision would provide a lot of first-time revenue for ACF for sewer. He also noted that the subdivision's water would be supplied by Redland Water Supply.

Mr. Jones inquired if there would be any cost to ACF associated with the Agreement. Mr. Holcomb stated that the project would hopefully begin in the upcoming summer season and that there would be no cost to ACF, except for the cost of inspections. He also noted that all houses in the subdivision would have a tap built in place.

Mrs. Ross made a motion to approve the Agreement. Mr. Hageon seconded the motion. All were in favor and the motion passed.

7. Consideration and Approval of an Annexation Request for property located at 267 Ethyl Lewis Road: Mr. Holcomb summarized the Request. He stated that the property was 3.2 acres and was a voluntary annexation to request new service. He noted that the Annexation would follow the same process as in the past and that more annexation requests could be expected in the future as the service area continues to grow and expand.

Mr. Hageon made a motion to approve the Annexation. Mrs. Ross seconded the motion. All were in favor and the motion passed.

8. Consideration and Approval of a Resolution adopting the Interim Rate Study completed by Superior Management LLC and dedicating Maintenance and Operations Revenues: Mr. Jones read the proposed Agreement to the Board and inquired where the numbers had come from. Mr. Holcomb stated that the numbers came from the ACF budget. Mr. Jones noted that \$28,863 had been allotted to perform the study. He stated that ACF does not plan to change customer rates immediately and that the District is growing. He noted that the Rate Study was done to make officials in Austin happy.

Mr. Holcomb noted that the agenda item only required the Board to approve of the Rate Study and not to approve of a rate change. He also noted that the Rate Study contract time frame was 2 ½ years. Mr. Jones stated that he preferred not to change rates because customers were currently pretty happy. Mr. Holcomb made a recommendation for the Board to approve the Rate Study.

Mrs. Ross made a motion to approve the Rate Study. Mr. Hageon seconded the motion. All were in favor and the motion passed.

9. Consideration and Possible Rejection of Quotes for Business Office Remodel: Mr. Holcomb summarized the agenda item and made a recommendation to reject all quotes received to date. He noted that there was no rush to complete the renovation project and that it could be better to wait until a more favorable construction climate returned. He also noted that some of the demolition could be done in-house.

Mr. Jones stated that he did not like the quoted prices and that more time should be taken to consider contractors. Mrs. Ross inquired if ACF could become the subcontractor. Mr. Jones stated that would lead to a slower approach to completion, but that it could be done. Mr. Holcomb verified that ACF could become its own contractor.

Mrs. Ross made a motion to approve the Rejection of Quotes. Mr. Hageon seconded the motion. All were in favor and the motion passed.

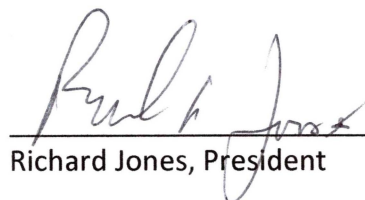
10. Status Update of the Regionalization of Rivercrest Wastewater Treatment Plant: Mr. Holcomb updated the Board on the project. He stated that once the rate study had been approved by the Texas Water Development Board, it would go forward for approval by ANRA's Board of Directors. He stated that once approved by ANRA's Board of Directors, the bond issuance process could begin, engineer design services could begin, and a notice to proceed could be issued, and the environmental review process could begin.

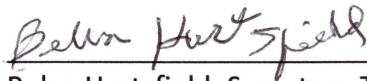
Mr. Holcomb noted that the construction deadline is December 2023 and that Rivercrest Wastewater Treatment Plant would be decommissioned. No action from the Board of Supervisors was needed for this agenda item.

11. Adjourn: Mrs. Ross motioned to adjourn the meeting. Mr. Hageon seconded the motion. Mr. Jones adjourned the meeting at 4:33 p.m.

APPROVED THIS 21 DAY OF September, 2021.

ATTEST:

  
Richard Jones, President

  
Belva Hartsfield, Secretary-Treasurer